



**COMMON COUNCIL OF THE TOWN OF PAYSON
AGENDA OF THE REGULAR MEETING
MAY 14, 2025**

Members of the public may attend the meeting in person or may use the Zoom information below to watch or listen to the meeting.

To watch the meeting by video, use the Zoom link:

<https://us06web.zoom.us/j/83013635247?pwd=40SRR4I0X7gdrpvLPKgssM6lcquPJR.1>

To listen to the meeting by phone, use any of the numbers below:

+1 669 444 9171

+1 719 359 4580

+1 720 707 2699

Webinar ID: 830 1363 5247

Passcode: 655531

CALL TO ORDER: 4:00 p.m. in the Town Hall Council Chambers, 303 North Beeline Highway, Payson, AZ.

INVOCATION (Participation Voluntary)

The invocation is provided by a volunteer; presenters are accepted and welcome regardless of religious affiliation. Interested persons may contact the Town Clerk.

Pastor Linda Larsen, of Payson United Methodist Church, will give the invocation

PLEDGE OF ALLEGIANCE

ROLL CALL: SO __ CB__ BF__ JF__ DH__ SN__ ST __

Council Members may appear by electronic means.

STAFF PRESENT: SD__ CS__ CW__ TB__ EL__ DS__ DO__ SR__ TH__ DW__ LO__ JB __

OTHERS PRESENT: _____

The Council may discuss, consider or take action on any item on this agenda.

The Council reserves the right to consider any matter out of sequence.

To accommodate all those who wish to address the Town Council and to facilitate the expeditious consideration of the agenda, it is requested that each person wishing to address the Mayor and Common Council under an agenda item limit his or her comments to a maximum of three minutes.

A. CALL TO THE PUBLIC

Citizens desiring to speak on any issue within the jurisdiction of the public body may do so at this time. Public Comments are limited to matters within the legal authority and jurisdiction of the Town. Speakers shall state their name before speaking and comments shall be addressed to the Town Council as a whole. Comments shall be limited to three (3) minutes per person. At the conclusion of the Call to the Public, individual Town Council Members may, (1) respond to criticism made by those who have spoken, (2) direct staff to review or follow up on the matter, and/or (3) direct that the matter be put on a future agenda.

You may speak in person or via Zoom at the Council meeting. You may pick up the Speaker Request Form at Town Hall and submit it to the Town Clerk prior to the Council Meeting. You may also fill out a Speaker Request Form online by NOON the day of the Council Meeting. Please check the appropriate box on the form to indicate if you will be speaking in person or via Zoom. The Zoom link and instructions for calling into the meeting will be on the confirmation page once you have filled out the online form. [Please click here to submit an online form.](#)

If you wish to speak on a Public Hearing item and did not fill out a speaker request form to speak via Zoom, please use the "raise your hand" feature in Zoom to be recognized to speak.

B. CONSENT AGENDA

All Items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda Item, that item will be removed from the Consent Agenda and voted on separately.

- B.1. Consideration and action to approve the minutes of the Work Sessions held on March 26, 2025 and April 1, 2025, Regular Council Meeting May 9, 2025, and the Special Meetings held on April 23, 2025 and May 8, 2025.

[03-26-2025 Work Session Minutes.pdf](#)

[04-01-2025 Work Session Minutes.pdf](#)

[04-09-2025 Regular Council Meeting Minutes.pdf](#)

[04-23-2025 Special Meeting Minutes.pdf](#)

[05-08-2025 Special Meeting Minutes.pdf](#)

- B.2. Resolution No. 3442 captioned as follows: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE PAYSON SENIOR CENTER, INC., FOR DISBURSEMENT OF PUBLIC PURPOSE FUNDS.

[Staff report Payson Senior Center FY26 -DRAFT.pdf](#)
[Res_3442_SENIOR.CENTER_FINAL W AGREEMENT.pdf](#)

- B.3. Resolution No. 3444 captioned as follows: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF PAYSON AND GILA COUNTY FOR CONSOLIDATED ADMINISTRATION AND OPERATION OF LIMITED JURISDICTION COURTS.

[Staff Report - Amendment No. 5 Consolidated Court Services 5.14.25.pdf](#)

[PPT Consolidated Court Agreement 2025.pdf](#)

[Res 3444 Amendment No. 5 Payson Limited Consolidated Court Agreement.pdf](#)

[July 2020 Consolidated Court Agreement Res 3201.pdf](#)

[Amendment No. 4 Consolidated Court Services Agreement.pdf](#)

- B.4. Resolution No. 3445 captioned as follows: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE HUMANE SOCIETY OF CENTRAL ARIZONA, INC., FOR FISCAL YEAR 2025-2026.

[Staff Report to Council HSCAZ Contract 05-06-25.pdf](#)

[TOP HSCAZ Contract 5-6-25.pdf](#)

[Res 3445 Humane Society Agreement FY25-26_Final.pdf](#)

- B.5. Resolution No. 3446 captioned as follows:
A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, APPROVING AND AUTHORIZING MONETARY SUPPORT OF THE MOGOLLON VALLEY PIT PROGRAM FOR THE MANAGEMENT AND OPERATION OF THE BLATTNER BRUSH PIT.

[Staff Report Blattner.25.pdf](#)

[Brush Pit 2025.pdf](#)

[Resolution 3446 Brush Pit 2025.pdf](#)

C. CURRENT EVENTS PRESENTATION BY THE TOWN MANAGER, MAYOR, AND/OR COUNCIL MEMBER

Brief presentation of current events by the Town Manager, Mayor, and/or Council Members. The Arizona Open Meeting Law specified that the Town Council may not discuss or take action on any matter mentioned during this presentation or on the attached materials unless the specific matter is properly noticed for legal action.

D. CEREMONIAL; ANNOUNCEMENTS; PRESENTATIONS; INTRODUCTIONS

Comments, Commendations, and Presentations by Mayor, Council Members, and/or Town Staff.

- D.1. Proclamation declaring May 2025 as Older Americans Month. Janice Chesser, Director of Development for Payson Senior Center, will be present to accept the proclamation.

[Proclamation Older Americans Month.pdf](#)

- D.2. Proclamation recognizing the month of May as Payson Adventure Month. A time to welcome visitors to enjoy our fun filled community. Doni Wilbanks, Community Development Director, Steve Richardson, Parks and Recreation Director, Julie Leonard, Community Development Coordinator, and Jeff Kopp, Recreation Program Manager will be present accept the proclamation.
[Proclamation Adventure Payson Month.pdf](#)
- D.3. Proclamation declaring May 12 through May 17, 2025 as Payson Western Wear Days in Payson. Members of the Payson Pro Rodeo Committee will be present to accept the Proclamation.
[Proclamation Gary Hardt Memorial Rodeo.pdf](#)
- D.4. Proclamation declaring May 18 through May 24, 2025 as Emergency Medical Services Week in Payson. Dan Bramble, Battalion Chief Payson Fire Department, will be present to accept the proclamation.
[Proclamation EMS Week.pdf](#)
- D.5. Proclamation designating May 11 through May 17, 2025 as National Police Week in Payson. Jesse Davies, Police Commander, and Joshua Haines, Police Commander, will be present to accept the proclamation on behalf of the Payson Police Department.
[Proclamation Police Week 2025.pdf](#)

E. HEARINGS AND APPEALS

- E.1. Public Hearing Regarding Occupational Licensing Title XI Requirements of the Payson Town Code Relating to Peddlers, Canvassers, Solicitors; Mobile Merchants; and Second-Hand Dealers.
[Staff Report Occupational Licensing.pdf](#)
[PPT Occupational Licensing 2025.pdf](#)
[TOWN CODE CHAPTER 111 PEDDLERS AND SOLICITORS .pdf](#)
[TOWN CODE CHAPTER 112 SECOND HAND DEALERS.pdf](#)
[TOWN CODE CHAPTER 115 Mobile Merchants.pdf](#)
[ARS 9-842 Regulation of Occupation.pdf](#)
[Notice of Public Hearing - Occupational Licensing 2025.pdf](#)

F. RESOLUTIONS AND ORDINANCES

- F.1. Second Public Hearing regarding Resolution No. 3438 captioned as follows: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, ADOPTING THE TOWN OF PAYSON FEES AND CHARGES SCHEDULE FOR FISCAL YEAR 2025-2026.
[Staff Report-Fee Schedule Public Hearing 05-14-25 DO update.pdf](#)
[25-26 FeeSchedule 2 Public Hearing PPT 5.7.25.pdf](#)
[Res 3438 Fee Schedule FY 25-26.pdf](#)
[25-26 Clean Version 03.11.2025.pdf](#)
[25-26 Strikethrough Version 03.10.2025 revised.pdf](#)

- F.2. Second Public Hearing regarding Ordinance No. 969 captioned as follows: AN

ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, AMENDING THE TOWN OF PAYSON ZONING MAP AND THE ZONING CODE BY REZONING APPROXIMATELY 7.66 ACRES OF REAL PROPERTY GENERALLY LOCATED AT 1500 E FRONTIER STREET, FROM R1-175 TO R1-90, TO ALLOW FOR A 5 LOT SUBDIVISION, AND PROVIDING PROP 207 NOTICE TO THE APPLICANT.

[Staff Report to Council P25-001 1500 E Frontier Mountain View Subdivision.pdf](#)
[PWRPT Ordinance 969.pdf](#)

[ORD 969 Zoning Rezoning 1500 E Frontier Mountain View Subdivision.pdf](#)

- F.3. Second Public Hearing regarding Ordinance No. 970 captioned as follows: AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF PAYSON, ARIZONA, AMENDING THE TOWN OF PAYSON CODE OF ORDINANCES BY ADOPTING TITLE XV, CHAPTER 150, SECTION 150.31 WILDFIRE STRUCTURE HARDENING CODE, PERTAINING TO BUILDING STANDARDS TO MITIGATE THE SPREAD OF FIRE; INCLUDING SEVERABILITY; REPEALING CONFLICTING ORDINANCES; SETTING FORTH PENALTY; AND ESTABLISHING EFFECTIVE DATE.

[Structure Hard Code Staff Report 4.23.25.pdf](#)

[04.23.2025 Structure Hardening 1st reading.pdf](#)

[ORD 970 WildFire Structure Hardening Code 4897-2627-0006 v.1.pdf](#)

[Structure Hardening Code Checklist 4.17.25.pdf](#)

G. UNFINISHED BUSINESS

- G.1. Presentation/Discussion requested by Council Member Ferris for Tom Thompson to speak on behalf of Payson Hangar One LLC regarding the management of Payson Hangar One Complex.

[051425 Presentation to Council.pdf](#)

[Hangar Door Repair.pdf](#)

- G.2. Council Decision Request filed by Dennis Dueker, Airport Coordinator, to assume management and financial responsibilities of the Payson Hangar One (PHO) complex.

[Council Decision Form](#)

- G.3. Council Decision Request filed by Rod Buchanan to select Aquatic Center location and authorize proceeding with construction documents of selected option.

[Council Decision Form](#)

H. NEW BUSINESS

There are no items in this section.

I. MISCELLANEOUS

There are no items in this section.

ADJOURNMENT

Note: Pursuant to A.R.S. §38-431.03(A)(3), the council may vote to hold an executive session for the purpose of obtaining legal advice from the Town Attorney concerning any matter listed on this agenda. The information discussed at any Executive Session and the minutes thereof are confidential.

THE TOWN OF PAYSON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. WITH 48 HOURS ADVANCE NOTICE, SPECIAL ASSISTANCE CAN ALSO BE PROVIDED FOR SIGHT AND/OR HEARING IMPAIRED PERSONS AT PUBLIC MEETINGS. PLEASE CALL 474-5242 TO REQUEST AN ACCOMMODATION TO PARTICIPATE IN THIS MEETING.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following location: Payson Town Hall bulletin board, 303 N. Beeline Highway, Payson, Arizona, on the _____ day of _____, 2025, at _____, in accordance with the statement filed by the Town of Payson with the Payson Town Clerk.